

STANDARD OPERATING POLICY & PROCEDURE

A-034

Hybrid Vehicle Parking

Scope: Medical Campus

Effective Date: 03/2008

Supersedes Policy: N/A

Review/ Revision Date(s): 09/2015, 7/31/2019

Last Update By: Anthony Artrip

Approved by: Anthony Artrip



UNIVERSITY OF MIAMI
MILLER SCHOOL
of MEDICINE

Department of Public Safety
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Purpose

To provide incentives to faculty, staff, and students who own or lease and drive hybrid vehicles to work full-time and further support the University's green initiatives.

Policy

The University of Miami Miller School of Medicine Department of Public Safety – Parking and Transportation will provide a 50% discounted parking fee up to a maximum of \$215 per year to full-time faculty, staff, and students who own or lease and drive a hybrid vehicle to work full-time.

Procedures

1. To qualify for the hybrid vehicle discount you must:
 - 1.1. Be the registered owner of a hybrid vehicle that appears on the United States Government's fuel economy website at http://www.fueleconomy.gov/feg/hybrid_sbs.shtml.
 - 1.2. Drive the vehicle to work on a daily basis.
 - 1.3. Employee or student name must appear on the vehicle registration or lease agreement.
2. The hybrid vehicle discount will only be offered at the following University owned parking locations:
 - 2.1. 14th Street Garage
 - 2.2. 15th Street Garage
 - 2.3. Any Miller School of Medicine surface lot
3. JMH parking garages and lots and the Dominion parking garage are excluded from this discount.

4. Qualified vehicle owners parking at an approved location are eligible for 50% of their standard parking rate up to a maximum of \$215 per year.
5. To sign up, come to the Public Safety office with your driver's license, vehicle registration, proof of your insurance, and a photo of your vehicle (preferably with the hybrid logo included). Optionally you can copy and scan the documents and e-mail your registration to Public Safety.
6. Parking Office representatives will randomly check lots and recorded video systems to verify that you are driving and parking the registered hybrid vehicle. One or more unexplained failed attempts to locate the registered vehicle on days you are present at work will disqualify you from the current and all future discounts.
 - 6.1.1. A valid explanation would be that the vehicle is out of service or in the shop for normal maintenance and verifiable by a receipt for service.
7. Falsifying information on registrations, application forms, registering a vehicle that does not qualify, failing to drive the qualifying vehicle to work, or other similar type activity in violation of this policy or other University policies will disqualify you for the discount and may result in disciplinary action in accordance with University policy.
 - 7.1. If you no longer drive a hybrid vehicle to work full-time, you must notify the Department of Public Safety immediately.